

PERSON SPECIFICATION

Job title:	Head of City Leap Client and Energy Service
Grade:	TP2
Managed by:	Director, Property, Assets & Infrastructure
Responsible for:	City Leap Client Team (x7 FTE) Energy Supply Programme and Contracts team (x7 FTE)
Directorate:	Growth and Regeneration
Service area:	Property, Assets & Infrastructure

Essential criteria (must have)

Job-specific
Qualified to graduate and/or full professional level in an appropriate discipline AND a clear and thorough understanding of the operational context within which local government services are intended to operate and how to apply the dynamics of working within a political environment.
Substantive project management/controls experience, with an expert knowledge of programme controls functions (including planning, scheduling, cost, risk, reporting and change control).
Significant experience of developing strategy, service delivery, budget management, change management and performance improvement.
Significant knowledge and understanding of contract negotiation and dispute resolution in both public & commercial environments, with in-depth understanding of commercial drivers for a private sector partner.
Substantive experience in working with technically complex legal documents, such as a concession agreement, PFI or complex service level agreement.
Experience working in a joint venture/partnership situation and a comprehensive understanding of corporate governance matters relevant to a joint venture company.

Core

Experience of managing and developing services to improve outcomes for citizens and customers.

Ability to effectively plan and deliver complex projects and programmes.

Ability to lead and manage, inspiring and motivating people across a whole service.

Ability to manage performance effectively and to hold all team members to account.

Ability to plan and manage all finance and budgets to meet performance targets.

Ability to actively contribute to innovation and to take analytical approaches to solving complex and challenging problems.

Experience of using digital technology to deliver and improve services.

Experience of working in complex and diverse organisations.

Ability to cope well with and overcome ambiguity through use of effective change management approaches.

Ability to work effectively and credibly with diverse and complex stakeholders.

Highly-developed advocacy, negotiation and presentation skills.