



Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision(s) taken:** Approval of the appointment of a new director to the Board of BE 2020 Limited (previously Bristol Energy)
- 2. Date of decision:** 18 January 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to appoint or terminate directors on the board of the company. The Shareholder received a recommendation from Bristol Holding Limited to approve the appointment.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Craig Cheney

Summary of Reserved Matter Decision



Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of the extension of a director's appointment on the Bristol Holding Limited board of directors
- 2. Date of decision:** 8 February 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to appoint or terminate directors on the board of the company. The Shareholder received a recommendation from Bristol Holding Limited to approve the extension
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney



Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of future changes to the BE 2020 Limited (previously Bristol Energy Limited) board of directors
- 2. Date of decision:** 8 February 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to appoint or terminate directors on the board of the company. The Shareholder received a recommendation from Bristol Holding Limited to approve the changes.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Craig Cheney

Summary of Reserved Matter Decision



Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of changes to the Bristol Waste Company Limited board of directors
- 2. Date of decision:** 8 February 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to appoint or terminate directors on the board of the company. The Shareholder received a recommendation from Bristol Holding Limited to approve the changes
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Craig Cheney



Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval for BE 2020 Limited (previously Bristol Energy) to pursue a Members' Voluntary Liquidation
- 2. Date of decision:** 1 March 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder Representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to pass any resolution for the winding up of the company. The Shareholder received a recommendation from Bristol Holding Limited to approve the option chosen
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Craig Cheney



Summary of Reserved Matter Decision



Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval for BristollsOpen Limited to adopt model articles of association, reclassify redeemable preference shares, appoint a new director, and terminate the appointment of existing directors
- 2. Date of decision:** 1 March 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder Representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed for varying the company's articles of association, varying the share structure and the appointment or termination of directors
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Craig Cheney

Summary of Reserved Matter Decision



Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of the permanent appointment of the Group Finance Director of Bristol Holding Limited
- 2. Date of decision:** 1 March 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder Representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to appoint the Finance Director as employee of the Company. The Shareholder received a recommendation from Bristol Holding Limited to approve the appointment
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Craig Cheney





Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of changes to the Goram Homes Limited board of directors
- 2. Date of decision:** 1 March 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to appoint or terminate directors on the board of the company. The Shareholder received a recommendation from Bristol Holding Limited to the changes
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Craig Cheney



Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of the business plan of Bristol Holding Limited in respect of financial year 2021/2022
- 2. Date of decision:** 9 March 2021
- 3. Forum for decision:** Cabinet
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to approve the business plan. The Shareholder received a recommendation from Bristol Holding Limited in support of the business plan
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Craig Cheney





Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of the business plan of Bristol Waste Company limited in respect of financial year 2021/2022 and associated loan funding
- 2. Date of decision:** 9 March 2021
- 3. Forum for decision:** Cabinet
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to approve the business plan. The Shareholder received a recommendation from Bristol Holding Limited in support of the business plan
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Craig Cheney





Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of the business plan of Goram Homes Limited in respect of financial year 2021/2022 and associated loan funding
- 2. Date of decision:** 9 March 2021
- 3. Forum for decision:** Cabinet
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to approve the business plan. The Shareholder received a recommendation from Bristol Holding Limited in support of the business plan
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Craig Cheney





Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of changes to the Bristol Waste Company Limited Remuneration Policy
- 2. Date of decision:** 23 March 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to approve the Remuneration Policy. The Shareholder received a recommendation from Bristol Holding Limited to approve the changes
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Craig Cheney





Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of a varying of the share structure of BE 2020 Limited.
- 2. Date of decision:** 26 April 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed in respect of any variation of the company's share structure. The Shareholder received a recommendation from Bristol Holding Limited in respect of the variation.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney





Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of a varying of the share structure of Bristol Holding Limited and a related writing down of assets.
- 2. Date of decision:** 26 April 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed in respect of any variation of the company's share structure and any write down of assets. The Shareholder received a recommendation from Bristol Holding Limited in respect of the variation and write down of assets over £250,000.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney



Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of an amendment to Bristol Waste Limited's articles of association
- 2. Date of decision:** 26 April 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed in respect of the Company's articles of association. The amendment to the objects of the Company in the articles of association aligns with the Cabinet decision to award a cleaning and security contract to the Company.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney



Summary of Reserved Matter Decision

Reserved Matter Decision Details:

1. **Summary of decision taken:** Approval of the extension of the Executive Chair of Bristol Holding's appointment
2. **Date of decision:** 17 May 2021
3. **Forum for decision:** Cabinet Member Briefing of the Shareholder Representative
4. **Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to appoint a director, appoint the managing director and appoint the Chair of a company. The extension coincides with the implementation date of management actions in relation to the Grant Thornton Review of Governance Arrangements (January 2021), in respect of the Executive Chair role.
5. **Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney





Summary of Reserved Matter Decision

Reserved Matter Decision Details:

1. **Summary of decision taken:** Approval of any actions taken or to be taken by the liquidators of BE 2020 Limited in accordance with the Insolvency Act 1986 for the pursuit of a Members' Voluntary Liquidation and which would otherwise require Reserved Matter approval.
2. **Date of decision:** 28 June 2021
3. **Forum for decision:** Cabinet Member Briefing of the Shareholder representative
4. **Reasons for the decision:** The company's articles of association state that reserved matter approval is needed in particular circumstances. As liquidators are now being appointed to achieve the solvent liquidation of BE 2020 Limited, in accordance with a statutory framework, and the company's directors are resigning as part of this process, it is deemed appropriate that the Shareholder enables the liquidators to proceed with the liquidation as they see fit. The Shareholder received a recommendation from Bristol Holding Limited in support of this request.
5. **Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney



Summary of Reserved Matter Decision

Reserved Matter Decision Details:

1. **Summary of decision taken:** Approval of the appointment of a non-executive director to Bristol Waste Company Limited
2. **Date of decision:** 26 July 2021
3. **Forum for decision:** This decision was taken by email outside of a Cabinet Member Briefing of the Shareholder Representative, as the relevant briefing was cancelled. Papers supporting the request were prepared, submitted and filed in accordance with established practice.
4. **Reasons for the decision:** The company's articles of association state that reserved matter approval is needed in particular circumstances, including in respect of the appointment of non-executive directors. The Shareholder received a recommendation from Bristol Holding Limited in support of this request.
5. **Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney



Summary of Reserved Matter Decision

Reserved Matter Decision Details:

1. **Summary of decision taken:** Approval of transfer of the entire issued share capital of Bristol Energy & Technology Services (Supply) Limited (**BETSS**) from Bristol Holding Limited to the council.
2. **Date of decision:** 8 September 2021
3. **Forum for decision:** Cabinet Member Briefing of the Shareholder Representative
4. **Reasons for the decision:** The council's dormant companies (which includes BETSS) are all typically held directly by the council, rather than by Bristol Holding Limited. The transfer of BETSS from Bristol Holding Limited to the council ensures this approach is consistent for all dormant companies.
5. **Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney



Summary of Reserved Matter Decision



Reserved Matter Decision Details:

1. **Summary of decision taken:** Approval of the appointment of a Councillor to the Board of Directors of Bristol Waste Company Limited.
2. **Date of decision:** 8 September 2021
3. **Forum for decision:** Cabinet Member Briefing of the Shareholder Representative
4. **Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to appoint a Director to a company Board.
5. **Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney

Summary of Reserved Matter Decision



Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of the appointment of a Councillor to the Board of Directors of Bristol Heat Networks Limited.
- 2. Date of decision:** 27 September 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to appoint a Director to the board of the company.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney



Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of the appointment of a Councillor to the Board of Directors of Bristol Holding Limited.
- 2. Date of decision:** 27 September 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to appoint a Director to the board of the company.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney





Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of changes to certain director appointments on the board of Bristol Heat Networks Limited.
- 2. Date of decision:** 19 October 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The articles of association of Bristol Heat Networks Limited state that reserved matter approval is needed to appoint directors on to the company board. The Shareholder received a recommendation from Bristol Holding Limited to support these approvals.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney



Summary of Reserved Matter Decision



Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of changes to certain director appointments on the board of Bristol Holding Limited.
- 2. Date of decision:** 19 October 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The articles of association of Bristol Holding Limited state that reserved matter approval is needed to appoint directors on to the company board. The Shareholder received a recommendation from Bristol Holding Limited to support these approvals.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney



Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of changes to the terms of appointment for a director of Bristol Waste Company Limited.
- 2. Date of decision:** 19 October 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The articles of association of Bristol Waste Company Limited state that reserved matter approval is needed to appoint directors on to the company board. The Shareholder received a recommendation from Bristol Holding Limited to support these approvals.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney



Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of the permanent appointment of the Finance Director of Goram Homes Limited.
- 2. Date of decision:** 19 October 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The articles of association of Goram Homes Limited state that reserved matter approval is needed to appoint the finance director of the Company. The Shareholder received a recommendation from Bristol Holding Limited to support the approval.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney





Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of changes to the board of Bristol Heat Networks Limited and to certain director appointments
- 2. Date of decision:** 01 November 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The articles of association of Bristol Heat Networks Limited state that reserved matter approval is needed to appoint directors on to the company board. The Shareholder received a recommendation from Bristol Holding Limited to support these approvals.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney



Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of changes to the board of Bristol Holding Limited and to certain director appointments.
- 2. Date of decision:** 01 November 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The articles of association of Bristol Holding Company Limited state that reserved matter approval is needed to appoint directors on to the company board. The Shareholder received a recommendation from Bristol Holding Limited to support these approvals.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney



Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of changes to the board of Bristol Waste Company Limited and to certain director appointments.
- 2. Date of decision:** 01 November 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The articles of association of Bristol Waste Company Limited state that reserved matter approval is needed to appoint directors on to the company board. The Shareholder received a recommendation from Bristol Holding Limited to support these approvals.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney



Summary of Reserved Matter Decision

Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of an extension to the employment of a Consulting Officer of Bristol Heat Networks Limited.
- 2. Date of decision:** 14 December 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to appoint or terminate directors on the board of the company. The Shareholder received a recommendation from Bristol Holding Limited to the changes.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney

Summary of Reserved Matter Decision



Reserved Matter Decision Details:

- 1. Summary of decision taken:** Approval of a preferred bidder for the development site at Dovercourt Road in respect of Goram Homes Limited.
- 2. Date of decision:** 14 December 2021
- 3. Forum for decision:** Cabinet Member Briefing of the Shareholder representative
- 4. Reasons for the decision:** The company's articles of association state that reserved matter approval is needed to participate in any partnership or joint venture. The Shareholder received a recommendation from Bristol Holding Limited to approve the recommendation.
- 5. Any conflict of interest declared by the Shareholder representative taking the decision, together with a note of any dispensation granted by Audit Committee in relation to the conflict of interest (if applicable):** None

Name of Shareholder representative: Councillor Cheney