

BRISTOL CITY COUNCIL
LICENSING TEAM (Temple Street)
PO BOX 3399 Bristol BS1 9NE

Licensing Act 2003
Fees and Charges

Fees for all Licensing Act 2003 permissions have been set by the Department of Culture, Media and Sport.

The fees are based on the non-domestic rateable value of the premises. You can find out the non-domestic rateable value of your premises by entering your postcode into the Valuation Office's website at www.voa.gov.uk.

The values are divided into five bands

Band	A	B	C	D	E
Non-domestic rateable value	£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 and over

Grant or variation applications

The application fees for the grant or variation of premises licences and club premises certificates are listed in the next table. There will be a multiplier applied to premises in Bands D (X 2 the basic fee) and E (X3 the basic fee) where they are exclusively or primarily in the business of supplying alcohol.

Band	A	B	C	D	D primarily supplying alcohol	E	E primarily supplying alcohol
Fee payable	£100	£190	£315	£450	£900	£635	£1,905

Annual fee

An annual fee shall become due and payable each year on the anniversary of the date of the grant of the licence/certificate as follows:

Band	A	B	C	D	D primarily supplying alcohol	E	E primarily supplying alcohol
Fee payable	£70	£180	£295	£320	£640	£350	£1,050

Other additional fees and charges

Occasion on which a fee may be payable	Fees to be paid to Bristol City Council
Application for making a provisional statement	£315.00
Application for a minor variation	£89.00
Personal licence application	£37.00
Temporary Events Notices	£21.00
Application to transfer premises licence	£23.00
Interim Authority Notice	£23.00
Notice of interest in any premises	£21.00
Notification of change of name or address (holder of premises licence)	£10.50
Change of relevant registered address of club	£10.50
Notification of change of name or alteration of club rules	£10.50
Notification of change of name or address (personal licence)	£10.50
Application to vary (to specify individual as designated premises supervisor)	£23.00
Application for copy of a lost: <ul style="list-style-type: none"> ▪ premises licence or summary ▪ club certificate or summary ▪ personal licence ▪ temporary event notice 	£10.50 for each copy

Large temporary events

Exceptionally large events of a temporary nature that require premises licences will be charged an additional fee on top of the premises licence fee as follows:

Number of people	Additional fees
5,000 – 9,999	£1,000
10,000 – 14,999	£2,000
15,000 - 19,999	£4,000
20,000 – 29,999	£8,000
30,000 – 39,999	£16,000
40,000 – 49,999	£24,000
50,000 – 59,999	£32,000
60,000 – 69,999	£40,000
70,000 – 79,999	£48,000
80,000 – 89,999	£56,000
90,000 and over	£64,000

Provisional applications

Premises under construction that have not been allocated a non-domestic rateable value will be given such a value as soon as the completion certificate is provided. In these cases such premises are allocated to Band C. Subsequent annual fees will relate to the non-domestic rateable value given to the property.

Exempt premises

Premises licences sought for community centres and some schools that permit regulated entertainment but do not permit the supply of alcohol and/or the provision of late night refreshment will not incur a fee. For more information E-mail licensing@bristol.gov.uk or call the Licensing Office on 0117 357 4900.

The information in this guidance was accurate when produced, but you are always advised to seek your own legal advice should you have any queries and you should note that the council cannot be liable in any way for the contents of this guidance.