



Licensing Team

www.bristol.gov.uk/streettrading

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Licensing Team (Temple Street), Bristol City Council, PO Box 3399, BRISTOL BS1 9NE

Application for the GRANT of a Street Trading Consent/Licence Schedule 4 Local Government (Miscellaneous Provisions) Act 1982

Please ensure that all sections are completed in full

Part 1 – Your Details

Individual Applicants			
Surname or Family name			
First Name(s)			
Date of Birth	Day	Month	Year

Non Individual Applicants	
Company Name	
Registered business number	

Current Residential Address or Registered Business Address	
Post Code	
Contact Telephone Number(s)	
Email address	
Proposed trading name	

Have you been convicted or cautioned for any offence? In the case of a company, has any director of the company been convicted or cautioned for any offence?	Yes		No	
Please take into consideration the Rehabilitation of Offenders Act 1974 prior to responding to this question.				
If you have answered YES Please give full details of the offence including detail of any conviction or caution				

Part 2 – What type of consent/licence are you applying for?

Static consent/licence	Yes		No	
Mobile consent: You will need to provide a route or list of every street / location that you intend to trade on. Please provide details on a separate sheet, your application cannot be processed without this information.	Yes		No	

Part 3 – What goods / items will you be selling?

Type of goods to be sold: <i>Please specify all items to be sold - e.g</i> <i>Burgers, chips, Hot dogs, Tea, Coffee & Cold drinks.</i> <i>Sandwiches, Panini's, cakes & pastries, Tea and Coffee.</i> <i>Falafel, salad, cold drinks.</i> <i>Jewellery, clothes.</i>				
If you sell hot/cold food, has your vehicle or trailer been examined by environmental health officers to ensure compliance with food hygiene requirements?	Yes		No	
If you answered YES please provide details of the Local Authority which has examined the trailer or vehicle				

Part 4 – Where will you be trading?

<p>Address Please provide exact details of the location from which you wish to trade. Include the name of the street and any other identifying details.</p>	
<p>Where is the vehicle or trailer being stored when not being used? Please provide a full address.</p>	
<p>Name and contact details of the owner/person/occupant that controls the land from which you wish to trade. If this is not Bristol City Council you must provide written permission of the landowner to trade at that site with your application.</p>	
<ul style="list-style-type: none"> • <i>Please note that if you are not able to provide the permission of the landowner with your application we will not be able to process it, and the application will be rejected.</i> • <i>There may be additional requirements if you are applying for a location owned or managed by Bristol City Council, such as permission from other departments.</i> 	

Part 5 – The trading unit that you propose to use

<p>I propose to trade from:</p>							
Van		Trailer		Cart		Barrow	
<p>Other please specify.</p>							
<p>Dimensions of the trading unit You must also provide three colour photographs illustrating different elevations of the unit.</p>							
<ul style="list-style-type: none"> • If you have not yet purchased a trading unit you must still tell us the dimensions that it will be and or provide details of what you intend to purchase • If you are using a motorised vehicle please ensure that a photograph includes the vehicle registration number. • <i>Please note that if you intend to trade from a motor vehicle then you must produce current insurance and MOT.</i> 							

How is your trading unit to be powered? <i>E.g, Generator (Diesel/petrol powered) / Electricity – if so where is the source.</i>	
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Part 6 – Trading Assistants

Will you be using any assistants?	Yes		No	
If yes, how many? <i>You must submit a street trading assistants form for each person who will be working there.</i>				

Part 7 – What hours / days will you be trading?

<u>Day:</u>	<u>Mon</u>	<u>Tues</u>	<u>Weds</u>	<u>Thurs</u>	<u>Fri</u>	<u>Sat</u>	<u>Sun</u>
<u>From:</u> e.g 09:00							
<u>To:</u> E.g 17:00							

Please Note: If you wish to sell hot food after between the hours of 23:00 and 05:00 on any day you will also require a Premises Licence issued under the Licensing Act 2003. More information on premises licences can be found on the councils website at www.bristol.gov.uk/licensing

If you are not applying for an annual consent/licence please identify the months/dates you wish to trade, for example if you wish to trade only in the summer, or only at Christmas:

Part 8 – Consideration of the Council’s Street Trading Policy

Please set out below how your application addresses the relevant sections of the Council’s Street Trading Policy. A full copy of the policy is available at <http://www.bristol.gov.uk/page/business-bristol/street-trading>

Please use a separate sheet if necessary

Prevention of Public Nuisance – *Consideration will be given to measures taken to reduce the risk of nuisance from noise, refuse, vermin, fumes and smells.*

Sustainability and Product Type –
The applicant should set out measures to reduce the environmental impact of the proposed activity. Typically this could include the use of recyclable products and energy efficient processes. Consideration will also be given to the type of products sold and the suitability of the products at the location requested

Please provide any further information that will help the Council assess your application in line with the Council’s Street Trading Policy

Please note – The purpose of the Council’s street trading policy is to provide a decision making framework for the consideration of applications for street trading consents/licences and to create a street trading environment which is sensitive to the needs of the public, provides diversity and consumer choice, and enhances the character, ambience and safety of local environments. You should provide sufficient information to address these factors.

Bristol City Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see <http://www.bristol.gov.uk/nfi> or contact the Licensing Team at licensing@bristol.gov.uk or on 0117 9142500

Section 10(3) of the Local Government (Miscellaneous Provisions) Act 1982 states:
Any person who, in connection with an application for a street trading licence or for a street trading consent/licence, makes a false statement which he knows to be false, in any material respect or which he does not believe to be true, shall be guilty of an offence.

- I understand if my application does not include written permission of the landowner, in cases where the landowner is not Bristol City Council, my application may be rejected.
- I understand where the land is owned or managed by Bristol City Council a consent/licence will not be issued unless any additional requirements for permission are satisfied.
- I must advertise my application by placing a notice at the application site for a minimum of 21 consecutive days, and if I fail to do this it may delay my application being determined.
- I have provided a basic disclosure for each individual applicant, or each director in a case where the applicant is a company.

I have read and understood the above and confirm that all the information submitted in respect of this application is true to the best of my knowledge.

Signed: _____ Date: _____

Print Name: _____

Checklist – Please ensure that the following documents are included with your application.

We will not be able to process the application without this information

A map indicating the precise location from which you wish to trade.	
Photograph(s) of the site you wish to trade from, the photograph(s) should be marked with an X to indicate the <u>exact</u> position that you intend to trade from.	
Written permission to use the land from the relevant person (unless the land is owned by Bristol City Council.)	
Basic disclosure for each individual applicant, or each director where the applicant is a company, dated no earlier than 31 days before the date of application.	
Two colour passport size photographs of the applicant	
Two colour passport size photographs of assistant/s (if applicable)	
Three colour photographs of trading unit	

Before a consent/licence is issued, you must provide the following documents.

Copy of public liability insurance	
Evidence of compliance with food hygiene requirements (if applicable)	



Equalities Monitoring Form
Licensing Section

Bristol City Council is committed to making equal opportunities a reality in the provision of all of our services. Equalities monitoring enables the Council to check that everyone in the city is accessing the services to which they are entitled and that no-one is discriminated against unlawfully. Information provided will be treated confidentially and in accordance with the Data Protection Act 1998 and only used to ensure that everyone is treated fairly.

Every year, each service collates the information from hundreds of monitoring forms to evaluate whether the service is reaching all communities and takes positive action if needed. Data on uptake of council services by equalities communities is published on the website at www.bristol.gov.uk/equality

All questions are voluntary and it will not make any difference to the service you receive if you do not answer them. However, by answering the questions you will help us to ensure that our services are fair and accessible to all.

1. Which of the following licences do you hold at this time.

Street Trading Consent / Inner/ Mobile or Street trading licence (please delete as appropriate)

2. Are you: Male Female
 Prefer not to say

3. What is your age group?

18-24 25-45 46-59 60 or over
 Prefer not to say

4. How would you describe your ethnic origin? (Please tick)

White

- British
 Irish
 Eastern European
 Western European
 Any other White background (please describe) _____

Dual Heritage/ Mixed Race

- White and Black Caribbean
 White and Black African
 White and Asian
 White and Chinese
 Any other Dual Heritage/Mixed background (please describe) _____

South Asian or Asian British

- Indian
 Pakistani
 Bangladeshi
 Any other Asian background (please describe) _____

Black or Black British

- Caribbean
- African (non-Somali) (please describe) _____
- Somali
- Any other Black background (please describe) _____

Chinese or Chinese British

- Chinese

Other ethnic groups

- Kurdish
- Irish Traveller
- Roma Gypsy/Traveller
- Any other background (please describe) _____
- Prefer not to say

5. Do you consider yourself to be a disabled person? The Disability Discrimination Act 1995 defines disability as “a physical or mental impairment which has a substantial and long-term adverse effect on your ability to carry out normal day-to-day activities.” this includes people with physical impairments, visual impairment, hearing impairments, Deaf BSL users, people with learning difficulties including people with specific learning difficulties like dyslexia, people with mental health needs and people living with a health condition e.g hiv, multiple sclerosis, cancer

- Yes
- No
- Prefer not to say

5b It helps us to know whether we are reaching all disabled people, please can you tick the relevant impairment (disability) group below and you are welcome to tick more than one box if appropriate.

- physical impairment, visual impairment, hearing impairment, Deaf BSL user,
- learning difficulties specific learning difficulties like dyslexia,
- mental and emotional distress A health condition e.g hiv, multiple sclerosis, cancer prefer not to say

6. Please say how you would you usually describe your sexual orientation?

- Lesbian
- Gay
- Bisexual
- Heterosexual /straight
- Prefer not to say

7. Are you transgender?

(Is your gender identity different from the gender you were assigned at birth?)

- Yes
- No
- Prefer not to say

8. What is your religion? (Each category includes all denominations and sects)

- Ba’hai
- Buddhist
- Christian
- Hindu
- Jewish
- Muslim
- Sikh
- Any other religion (Please describe) _____
- Agnostic
- No religion
- Prefer not to say

9. I do not wish to provide any of the information requested on this form

Data Protection Privacy Notice:

Full details of how Regulatory Services uses your data and why it is collected can be found at the following link:

https://www.bristol.gov.uk/en_US/about-our-website/privacy