

Bristol City Council Equality Impact Relevance Check



This tool will identify the equalities relevance of a proposal, and establish whether a full Equality Impact Assessment will be required. Please read the guidance prior to completing this relevance check.

What is the proposal?	
Name of proposal	Citywide Approach to Information, Advice & Guidance (IAG)
Please outline the proposal.	Creation of a single city-wide approach to IAG, supporting early intervention and demand management. Within scope are all services currently commissioned from VCS, dedicated in-house advice functions (eg WRAMAS), and advice functions which form a part of some job roles (eg Support workers etc). It is likely to include the roll-out of the Better Care Programme commissioned on-line diagnostic tool. The proposal is based on 3-tier model of 'Help to help yourself', 'Help when you need it', and 'Help when you need it'. It is intended the whole system approach will reduce duplication, provide much IAG on-line, and reach more people at an early stage, thus preventing more expensive IAG later.
What savings will this proposal achieve?	Rough estimate of £800k, based on 10% saving of estimated £8M total spend.
Name of Lead Officer	Nick Hooper/Di Robinson/Mike Hennessey

Could your proposal impact citizens with protected characteristics? (This includes service users and the wider community)	
Please outline where there may be significant opportunities or positive impacts, and for whom.	An excellent cross-city approach involving effective diagnostic/triage and on-line advice could benefit groups who find visiting offices difficult or whose first language is not English.
Please outline where there may be significant negative impacts, and for whom.	IAG tends to be used more intensively by more vulnerable groups, such as BME communities and disabled people, and some of these groups are less likely to use or have access to digital forms of contact and IAG, or not be willing to use them.

Could your proposal impact staff with protected characteristics?

(i.e. reduction in posts, changes to working hours or locations, changes in pay)

Please outline where there may be significant opportunities or positive impacts, and for whom.

There are not expected to be specific positive or negative impacts on staff. Any changes will be managed through usual change processes

Please outline where there may be negative impacts, and for whom.

There are not expected to be specific positive or negative impacts on staff. Any changes will be managed through usual change processes.

Is a full Equality Impact Assessment required?

Does the proposal have the potential to impact on people with protected characteristics in the following ways:

- access to or participation in a service,
- levels of representation in our workforce, or
- reducing quality of life (i.e. health, education, standard of living) ?

Please indicate yes or no. If the answer is yes then a full impact assessment must be carried out. If the answer is no, please provide a justification.

Yes

Service Director sign-off and date:

Equalities Officer sign-off and date: Wanda Knight 18/10/16