



Bristol City Council  
Self-build and Custom Housebuilding Register

# Explanatory Notes

## Application for entry in the register – Association

Please read the following notes carefully before completing the application form.

The application form should only be completed if you are an Association.

An association is defined under the Self-build and Custom Housebuilding (Register) Regulations 2016 as 'an association of individuals and includes a body corporate that exercises functions on behalf of an association of individuals.'

### Part A: Required Information

*Name and address of Association and Lead contact (if different from the address of the association):*  
This information must be included in an application for entry in the register under Section 5(1)(b)(i) and (ii) of The Self-build and Custom Housebuilding (Register) Regulations 2016.

*How many serviced plots of land are members of the Association seeking to acquire?*  
This information must be included in an application for entry in the register under Section 5(1)(b)(v) of The Self-build and Custom Housebuilding (Register) Regulations 2016.

*Member details:*  
This information must be included for each member of the association in an application for entry in the register under Section 5(1)(b)(ii) of The Self-build and Custom Housebuilding (Register) Regulations 2016.

### Part A Declaration: Eligibility Criteria

Each member of the association must enter their name and sign the declaration confirming that they meet the eligibility criteria for entry in the register. The signature must be written. Electronic signatures will not be accepted. Eligibility for entry in the register is set out under Section 4(1)(a), (b) & (c) of The Self-build and Custom Housebuilding (Register) Regulations 2016.

In determining whether each member of the association is eligible for entry in the register Bristol City Council can rely on information provided by each member as part of the application process.

Bristol City Council may remove an entry from the register if it considers that any member of the association is no longer eligible for entry in the register.

*EEA state:*  
The European Economic Area (EEA) includes EU countries and also Iceland, Liechtenstein and Norway. <https://www.gov.uk/eu-eea>

## Part B: Additional Information

Each member of the association is asked to complete this section.

Please choose a single option where relevant

Q1	<p>The Self-build portal (<a href="http://www.selfbuildportal.org.uk/finding-a-plot">http://www.selfbuildportal.org.uk/finding-a-plot</a>) identifies a large number of methods and resources for finding land including:</p> <p>Joining a local self-build club, registering with plot-finding services/websites, using specialist land disposal websites (e.g. the HCA, The Land Bank Partnership), using on-line property search web-sites (e.g. Zoopla, Right Move), physically looking for sites, using on-line maps and OS maps to locate sites, advertising your plot search in the local press or through other mechanisms, contacting estate agents or landowners, attending auctions, hiring property agents to search for plots for you, offering a finder's fee to planning agents and architects.</p> <p>You should be currently engaged in one or more of these activities to answer 'yes' to this question.</p>
Q2	<p>The Self Build Portal (<a href="http://www.selfbuildportal.org.uk/finding-a-plot">http://www.selfbuildportal.org.uk/finding-a-plot</a>) identifies three broad ways to finance the building of your own home:</p> <ul style="list-style-type: none"><li>• using your own savings;</li><li>• selling your current house to raise the finance you need, or using your existing property as surety for a loan to fund the new house;</li><li>• borrowing the money you need by taking out a mortgage on your proposed self-build home.</li></ul> <p>You should either have finance in place or have the means to finance the build to answer yes to this question.</p>
Q3	<p>The Government has most recently defined custom and self build in its consultation 'Right to Build: Supporting Custom and Self Build' and its response to that consultation: <a href="https://www.gov.uk/government/consultations/right-to-build-supporting-custom-and-self-build">https://www.gov.uk/government/consultations/right-to-build-supporting-custom-and-self-build</a></p> <p><i>'Custom build housing typically involves individuals or groups of individuals commissioning the construction of a new home or homes from a builder, contractor or package company or, in a modest number of cases, physically building a house for themselves or working with sub-contractors. This latter form of development is also known as 'self build' (i.e. custom build encompasses self build).'</i></p> <p><i>'Custom build housing is typically defined as when someone commissions a specialist developer to help to deliver their own home, while self build housing is when someone directly organises the design and construction of their new home.'</i></p> <p>A definition of self-build and custom build is also provided on the Self Build Portal. <a href="http://www.selfbuildportal.org.uk/custombuild">http://www.selfbuildportal.org.uk/custombuild</a></p>
Q4	<p>Please provide as much information on the location or locations within Bristol that you are looking to build your own home. If you are considering more than one location please indicate in priority order.</p> <p>Ward boundaries and names are identified on the Bristol City Council Website: <a href="http://maps.bristol.gov.uk/pinpoint/?service=localinfo&amp;layer=wards">http://maps.bristol.gov.uk/pinpoint/?service=localinfo&amp;layer=wards</a></p>

Q5	Answer 'yes' if you would consider building your own home on a plot within a larger scheme being developed by a professional house builder.
Q6	Please indicate if you are searching for a single home site or would consider a plot within a larger development. If your answer to question 6 is 'no' would you consider a plot within a larger custom build scheme?
Q7&8	Please indicate what type and size of home you are seeking to build.
Q9	Please identify the most realistic option.
Q10	Please provide any further information that you think would assist Bristol City Council in understanding the nature of the demand for self-build and custom housebuilding within the Council's area.
Q11	Details of the extent of your search will support a greater understanding of the nature of demand for self-build and custom house building within the Bristol City Council area. If you have registered or are seeking to register with another West of England authority your choice of location may only be counted once (i.e. within one local authority area) when assessing demand for self-build and custom housebuilding at the West of England level.

#### **Part C: Your Data**

Each member of the association is requested to confirm their consent to the processing of their information, as detailed in Part C of the application form, by ticking the box.