

Bus Pass Change of Address



Moving within Bristol?

If you have moved address within Bristol complete this form to inform us of your new address.

Moving to Bristol?

If you have moved to Bristol from another local authority **DO Not Complete** this form. You must complete a new bus pass application. You can do this online at <https://www.bristol.gov.uk/streets-travel/bus-passes-travelcard>

Moving out of Bristol?

If you have moved out of Bristol, **Do Not Complete** this form. You must return your current bus pass to us and apply for a new one from your new local authority.

Your details

| | | | | | |
|------------------|--|-------------|--|----------|--|
| Title: | | First name: | | Surname: | |
| Date of Birth: | | | | | |
| Telephone: | | | | | |
| Email: | | | | | |
| Bus Pass Number: | | | | | |

Your partners details (if applicable)

| | | | | | |
|------------------|--|-------------|--|----------|--|
| Title: | | First name: | | Surname: | |
| Date of Birth: | | | | | |
| Bus Pass Number: | | | | | |

Your old address

Address:

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Post Code:

Your new address

Address:

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Post Code:

Proof of new address

We need to see a copy of evidence of your new address. This should be an official document such as utility bill, bank statement, TV licence or driving licence showing your new address.

Or
If you are liable for council tax at your new address with your consent we can check your residency against Bristol City Council tax records.

Please tick this box if you agree for us to check your council tax details:

Declaration

I wish to change my address for Bristol City Council bus pass. I have enclosed a copy of proof of my new address or have agreed for my council tax records to be checked.

Signed:

Date:

What to do now

To email:

Scan your completed form and send it along with a copy of your proof of new address to: bus.passes@bristol.gov.uk

To post:

Send your completed form along with a copy of your proof of new address to:
Concessionary Travel (CH)
Bristol City Council, PO Box 3399, Bristol BS1 9NE

Please send clear photocopies of evidence only, do not send us original documents.

If English is not your first language and you need a translation or you would like this form in a different format, for example braille, audio, large print, easy English, BSL video or plain text please call 0117 922 2600 or email bus.passes@bristol.gov.uk