



Privacy Notice Bristol City Council

Bristol City Council is the data controller for the purposes of the Data Protection Act 2018 and other regulations including the UK General Data Protection Regulation (UK GDPR), which means it determines what your personal data is used for and why it is collected.

The purpose of this privacy notice is to tell you about how we collect and use personal data in connection with our service. We may update this privacy notice from time to time. When we do this, we will communicate any changes to you and publish the revised privacy notice on our website.

Our main address is City Hall, College Green, Bristol, BS1 5TR and our contact details can be found on [Bristol City Website](#)

What data we need to collect and use?

To provide this service, we will collect and use some or all of the personal information below:

Photos, physical data, gender, personal appearance, race or ethnic origin, criminal offences (including alleged offences), vehicle details via ANPR

We get most of this information from you and from what we learn about you through your use of our services, but we may also get some information about you from: **family members, your legal representative, regulatory bodies, police, other local authorities etc.**

How do we use your personal information?

- For public safety and to reduce the fear of crime.
- To prevent, deter and detect crime, criminal damage and public disorder, including vandalism and incidents of public nuisance.
- To identify, apprehend and prosecute offenders in relation to crime, criminal damage, public order, road traffic accidents involving serious injury and all forms of harassment cases.
- To assist the emergency services in all aspects as appropriate, including major exercises relating to criminal activities and public safety.
- To provide the Police, the Council, and other organisations as authorised with evidence upon which to take criminal and civil actions in the Courts.
- To assist where appropriate in the general management of the area by identifying issues, such as accumulation of litter, damaged or dangerous street signs etc, and bringing them to the attention of the various service providers.
- To assist with traffic management.
- To assist in identifying breaches of tenancy conditions, especially in relation to anti-social behaviour, subject to current legislation.
- For the detection of contraventions of Traffic Regulation Orders and to use the information provided by them, to serve a PCN on the registered owner/hirer of a vehicle which contravenes the traffic regulations.



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Who else might we share your personal information with?

Sometimes we may need to share your information, but we will only do so where we have a valid legal basis to share data. We will only share the minimum information for each circumstance. We may share some of your personal information with one or more of the following:

- Avon and Somerset Police
- Other police forces
- Emergency Services
- The Health and Safety executive
- Members of the legal profession
- Insurance companies (SAR)
- BCC internal users (ASB, Licencing, H&S, Legal, HR, Incident management team).
- First Group
- Ashton Gate Stadium
- National Highways
- Local Universities
- Category 1 responders as defined by the Civil Contingencies Act 2004

We may also use data processors to support our activities, for example by providing systems we need

<https://www.johnsoncontrols.com/legal/privacy> support and maintain our video management software

<https://www.chroma-vision.co.uk/> install and maintain out CCTV cameras and fibre infrastructure.

No personal information is routinely sent or held outside the UK. Should the transfer of personal information outside the UK become necessary, it will only take place if permitted by law, and then only where there are appropriate safeguards in place to protect the data.

What is the legal basis for our use of your personal information?

The information below shows the legal bases we are relying on to use your personal or special category (sensitive) personal information.

Personal information

Our legal bases for using your personal information are to meet our legal obligations, exercise our tasks in the public interest and enter into or perform a contract with you.

We process your data in accordance with *163 Local authority powers to provide closed-circuit television.*

(1) Without prejudice to any power which they may exercise for those purposes under any other enactment, a local authority may take such of the following steps as they consider will, in relation to their area, promote the prevention of crime or the welfare of the victims of crime—

(a) providing apparatus for recording visual images of events occurring on any land in their area;

Special category (sensitive) personal information/criminal offence personal

Processing is necessary to protect the vital interests of a data subject or another person
Processing is necessary for the performance of a task carried out in the substantial public interest, paragraphs 6, 10, 11 and 12, of [Schedule 1 of the DPA 2018](#) or in the exercise of official authority vested in the controller

How long we will keep your personal information?

We will hold this information for as long as it is needed, or if we are required to do so by law. In practice this means that your personal information may be retained for the relevant period listed below:

1. Recorded CCTV images are stored for up to 28 days.
2. ANPR Data is stored for 2 years, as research projects often compare previous years with the current year.

Your rights as a data subject

The law gives you a number of rights to control what and how personal information is used by us, including the right to access a copy of your personal information and withdraw your consent when we rely on your permission to use your personal data.

Full details about your rights can be found in our [main privacy notice](#). If you are unable to access our digital Privacy Notice, please [contact Citizens Services](#) who will be able to send a hard copy.

To update or correct your information if it is inaccurate please [contact Citizens Services](#).

To access a copy of your personal information, more details and how to make a request can be found on the [data protection subject access requests page on the council website](#).

You can exercise any of these rights, ask questions about how we use your personal data or complain by contacting us at data.protection@bristol.gov.uk or by writing to our data protection officer at:

Data Protection Officer
Information Governance
Bristol City Council
City Hall
College Green
Bristol
BS1 5TR



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If you think we have dealt with your information inappropriately or unlawfully, you have the right to complain to the ICO at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Website: <https://ico.org.uk/V4.4>